

Payment Refund Provision

< Defination of Words > Payment describes :admission fee、 enrollment fee、 Tutuion fee、 Facility fee.

condition			Admission fee	Enrollment fee	Tutuion fee	Facility fee	Procedure	Notice Of Withdrawal	
Before Enrollment	Cancellation before or after issuance (Certificate of Eligibility)		Not Refundable	Before Payment			Refundable	① Return Certificate of Eligibility ②Submit the copy of passport with the visa rejection stamp Or have to submit clear reason for cancelation in words	not required
	After the issuance of Certificate of Eligibility	Cancell without applying for Visa							
		Applied for the Visa but did not arrive.							
	Cancelled the enrollment process after arriving in Japan								
After Enrollment	Drop out of School before completing course	Return Back	Not Refundable	Not Refundable	After formal acceptance of the drop out notification, half of school fee will be refunded except the term that is stated in the drop out notice paper	①Submission of Return Ticket or the copy ②Submission of the copy or invalid Residence Card	Submit copy of admission letter of the intended university. Student identity card or university enrollment letter.	required	
		he							
		Change of Status Of Residence							
					※Dropout notice will be accepted officially after the completion of the procedure.	Confirmation of Change of status of residence In case of employment 、 Copy of job confirmation letter. Copy of corporate registration of the office			

※Refund will be made in the bank account specified by the student (Receiver has to pay the bank charge)

【No refund is made in the following case】

- 1) Closing down of school due to : Natural disasters such as earthquake and typhoons, Outbreak of infectious diseases, human disasters such as man made wars.
- 2) Deportation by immigration bureau,Rustication from School.
- 3) Delayed enrollment process or late arrival,Tuition fee and facility fee of that semester.

ミッドリーム日本語学校

〒169-0073 東京都新宿区百人町2-7-11
 TEL : 03-3368-4931 / FAX : 03-3368-4932