

Refund policy

<Word definition> Payments refer to application fee, enrollment fee, facility fee, and tuition fee.

Status		Application fee	Enrollment fee	Facilities	Tuition fee	Formalities	Notification of withdrawal	
Before enrollment	Cancellation before the granting of Certificate of Eligibility, or non-granting		No refunds			Before payment	-	
	Cancellation after the granting of Certificate of Eligibility	Cancellation before applying for an entry visa				Refunds	① Return the Certificate of Eligibility ② Submit a copy of your passport with a visa refusal stamp and a document expressing intent to cancel	Not required
		Cancellation after applying for an entry visa, but before arrival in Japan						
		Cancellation after arrival in Japan, but before finishing admission procedures						
After enrollment	Withdrawal before course completion	Return to home country	No refunds			① Submit a copy of the return ticket (or reservation slip) ② Submit a copy of your residence card with a hole	Required	
		Enter further education						
		Change of status of residence						After submitting the notification of withdrawal and completing the formalities, half of the tuition fees for the remaining semesters will be refunded (excluding the semester that includes the "withdrawal date" described in the notification of withdrawal). Submit a confirmation of completion of change of status of residence. If case of employment, submit a copy of the job offer letter and a copy of the company registration.

※Refunds will be paid by bank transfer to the student's designated bank account. (The transfer fee is borne by the recipient)

【Not eligible for refund】

- 1) School closures due to natural disasters such as earthquakes and typhoons, the spread of infectious diseases, and man-made disasters such as war.
- 2) Forced deportation by the Immigration Bureau, forced leaving school, expulsion from school.
- 3) Tuition fees and facility fees for classes that you were unable to attend due to delays in coming to Japan or completing enrollment procedures.

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